

## CHAPTER 19

### CITY TREASURER

19.01 Appointment  
19.02 Compensation

19.03 Duties of Treasurer  
19.04 Boards and Commissions

**19.01 APPOINTMENT.** The Mayor shall appoint, subject to Council approval, a City Treasurer to serve for a term of two years.

**19.02 COMPENSATION.** The Treasurer is paid such compensation as specified by resolution of the Council.

**19.03 DUTIES OF TREASURER.** The duties of the Treasurer are as follows:  
*(Code of Iowa, Sec. 372.13[4])*

1. Record of Fund. Keep the record of each fund separate.
2. Record Receipts. Keep an accurate record of all money or securities received by the City and specify the date, from whom, and for what purpose received.
3. Record Disbursements. Keep an accurate account of all disbursements, money or property, specifying date, to whom, and from what fund paid.
4. Reconciliation. Reconcile depository statements with the Treasurer's books and certify monthly to the Council the balance of cash and investments of each fund and amounts received and disbursed.
5. Reconciliation with Clerk. Reconcile the Treasurer's books with the Clerk's every month.
6. Other Duties. Perform such other duties as specified by the Council by resolution or ordinance.

**19.04 BOARDS AND COMMISSIONS.** The City Treasurer is the Treasurer of all City boards and pays out all money under control of the respective boards on orders signed by the respective chairs and secretaries of such boards, but receives no additional compensation for such services.

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